



# University College of Engineering (AUTONOMOUS)

OSMANIA UNIVERSITY, HYDERABAD - 500 007.



No: 3775/Admn./UCE OU/2025

Date: 08.10.2025

*Minutes of the meeting of Heads of the Departments and NBA Coordinator, University College of Engineering (A), OU on 07<sup>th</sup> October, 2025 (Tuesday) at 03:00 PM in the e-Committee Room, Main Building, UCE (A), OU.*

### Members Present

- |                               |   |  |
|-------------------------------|---|--|
| 1. Prof. P. Chandra Sekhar    | - | Principal                                  |
| 2. Prof. B. Mangu             | - | Vice Principal                             |
| 3. Prof. L. Siva Rama Krishna | - | Director of Evaluation<br>Examination cell |
| 4. Sr. Prof. G. Yesuratnam    | - | Dept. of EEE                               |
| 5. Prof. D. Suman             | - | Head, Dept. of BME                         |
| 6. Prof. K. L. Radhika        | - | Head, Dept. of Civil Engg.,                |
| 7. Sr. Prof. K. Shyamala      | - | Head, Dept. of CSE                         |
| 8. Prof. P. Satish Kumar      | - | Head, Dept. of EEE                         |
| 9. Prof. P. Naveen Kumar      | - | Head, Dept. of ECE                         |
| 10. Prof. B. Hadya            | - | Head, Dept. of Mech Engg.,                 |
| 11. Prof. Ch. Srinivas        | - | Head, Dept. of Physics                     |
| 12. Dr. P. Sarita Rajender    | - | Head, Dept. of Chemistry                   |
| 13. Prof. Saveen Souda        | - | Head, Dept. of English                     |
| 14. Prof. G. Upender Reddy    | - | Head, Dept. of Mathematics                 |
| 15. Dr. P. Lokender Reddy     | - | College NBA Coordinator                    |
| 16. Mrs. B. Gayathri          | - | NBA Coordinator, BME                       |
| 17. Dr. E. Madhusudhan Raju   | - | NBA Coordinator, Mech Engg.,               |

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| 18. Prof. N. Srilatha           | - | NBA Coordinator, EEE          |
| 19. Dr. R. Linga Swamy          | - | NBA Coordinator, EEE          |
| 20. Prof. S.V.S.N.D.L. Prasanna | - | NBA Coordinator, Civil Engg., |
| 21. Dr. P. Anuradha             | - | NBA Coordinator, Civil Engg., |
| 22. Mr. R. Rajender             | - | NBA Coordinator, Civil Engg., |
| 23. Dr. M. Shyam Sunder         | - | NBA Coordinator, ECE          |
| 24. Mr. P. V. Somayajulu        | - | Deputy Registrar, UCE         |

The Principal, UCE has welcomed all the Heads of the Departments, NBA- Coordinators and Administrative Officers to the Meeting.

- The Principal has shared the Plan of Action for NBA Expert Visit for accreditation of UG Programs scheduled in November, 2025.
- Heads of the Departments to
  - (i) Update Self-Assessment Report (SAR) and post the same on the college website
  - (ii) Prepare Compliance Reports by 16<sup>th</sup> October, 2025 for the feedback given by the Experts during the last visit.
  - (iii) Collect and file documentary evidence as per NBA Norms, file no 1 to 28
  - (iv) Finalize criteria 1 to 8 of SAR, by Departments and 9 and 10 by the institute, Prof. B. Mangu, Dr. P. Lokender Reddy, and Mr. P.V. Somayajulu, Deputy Registrar will be coordinating at the institute level.
  - (v) Include Google scholar ID, ORCID ID, Web of Science, Scopus ID and Vidwan ID of all the faculty members in the faculty Bio-data form already provided
  - (vi) Include Research Journals papers as follows:
    - a) SCI (Q1, Q2, Q3 and Q4)
    - b) Web of Science
    - c) Scopus Indexed
- The NBA Coordinator Dr. P. Lokender Reddy will take Hands-on sessions on CO-PO Attainments to all faculty members as per the given schedule

S.No	Department	Day	Time
1.	Electrical Engineering	08 <sup>th</sup> OCT, Wednesday	3:00 PM - 5:00 PM
2.	Electronics & Communication Engineering	09 <sup>th</sup> OCT, Thursday	3:00 PM - 5:00 PM
3.	Civil Engineering	10 <sup>th</sup> OCT, Friday	3:00 PM - 5:00 PM
4.	Biomedical Engineering	11 <sup>th</sup> OCT, Saturday	3:00 PM - 5:00 PM
5.	English, Maths, Physics and Chemistry	11 <sup>th</sup> OCT, Saturday	11:00 AM - 1:00 PM
6.	Mechanical Engineering	13 <sup>th</sup> OCT, Monday	3:00 PM - 5:00 PM

- Dr. Syeda Sameen Fatima has given consent to offer a session on “Outcome Based Education (OBE) and Bloom’s Taxonomy.” All the faculty members are hereby informed to attend the session on 30<sup>th</sup> October, 2025.
- The College Monitoring Committee visit is scheduled for the verification of Documents on 23<sup>rd</sup> October, 2025.
- NBA Mock Expert Visit is scheduled on 25<sup>th</sup> October, 2025.
- Prof Muthu Krishnan’s session on “Fine-tuning the ‘SAR’ and Arrangement for expert visit is scheduled in 1<sup>st</sup> Week of November 2025.
- All the faculty members have to be actively engaged in NBA preparation and not to accept any external assignments till the expert visit is completed.
- Faculty meeting will be scheduled to sensitize all faculty members about NBA Expert Visit. The Hon’ble Vice-Chancellor will address the faculty members.
- The Principal, Vice-Principal, Director, CDAAC and overall NBA Coordinator would visit the Departments and interact with Students to give awareness on Outcome Based Education.

S.No	Department	Day	Lab-Staff, Non-Teaching Staff & Full-Time Ph.D Scholars	For UG Students
1.	Electronics & Communication Engineering	14 <sup>th</sup> OCT, Tuesday	3:00 PM - 4:00 PM	4:00 PM - 5:00 PM
2.	Civil Engineering	15 <sup>th</sup> OCT, Wednesday	3:00 PM - 4:00 PM	4:00 PM - 5:00 PM
3.	Mechanical Engineering	16 <sup>th</sup> OCT, Thursday	3:00 PM - 4:00 PM	4:00 PM - 5:00 PM
4.	Biomedical Engineering	17 <sup>th</sup> OCT, Friday	3:00 PM - 4:00 PM	4:00 PM - 5:00 PM
5.	Electrical Engineering	22 <sup>nd</sup> OCT, Wednesday	3:00 PM - 4:00 PM	4:00 PM - 5:00 PM
6.	English, Maths, Physics and Chemistry	24 <sup>th</sup> OCT, Friday	3:00 PM - 4:00 PM	4:00 PM - 5:00 PM

- Interaction session is scheduled on 8<sup>th</sup> November, 2025 with
  1. Selected Students identified by the Departments
  2. Alumni identified by the Departments
  3. Parents identified by the Departments
  4. Employers, identified by Training & Placement Officer
- Mock Presentations by the Principal and Heads of Departments are scheduled in 1<sup>st</sup> Week of November, 2025.
- The following Central Facilities are also included in the Experts Visit.
  - a. Training and Placement Officer
  - b. Examination Cell
  - c. Hostels (Arrangements are being made to occupy hostel **BHIMA** by 1<sup>st</sup> week of November, 2025)
  - d. Diamond Jubilee Library
  - e. H&S Building
  - f. Research Facilities: NCAM/RUSA Centers for excellence /Chip Design Centre /NERTU etc.

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- The Institute level website updates have been initiated and will be done shortly. Heads of Departments are requested to give feedback on website updates.
- The Final version of News letter is circulated among the Heads of Departments. It is requested to verify the Data pertaining to their departments and give feedback before 18<sup>th</sup> of October, 2025.
- The Special Officer (Infrastructure) is requested to identify the upliftment plan of infrastructure and same will be discussed with Hon'ble Vice-Chancellor for approval.
- Heads of the Departments to showcase following in the Departments.
  - a) Major Strengths, Achievements and Alumni contributions of the Departments.
  - b) Centre of Excellence and Research Facilities.
  - c) Display of updated Anti Ragging Brochure and Bloom's Taxonomy Chart.
  - d) R&D and Consultancy Projects.
  - e) Major Equipment, Softwares, and E-Resources.
  - f) Hardware projects/models developed by Students
- Student Advisor is requested to appraise the following student clubs
  - IEEE
  - Society of automated Engineers
  - Google Developers Group
  - Geeks For Geeks
  - IETE & Electronics Club
  - NCC & NSS
  - Sports Club
  - Engineer's Musical & Cultural club
  - Entrepreneurship Cell
- Sr. Prof. G. Yesuratnam advised the principal to share students' feedback on teaching faculty members with Heads of the Departments and obtain Action Taken Report from them.

The meeting concluded with Vote of Thanks.



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